

**LAiMA OB/GYN Medical Group**  
337 Eldorado Street #B4, Monterey, CA 93940  
Phone- 831-373-2486, Fax- 831-373-6519

Please read and carefully review before signing. Your signature reflects your understanding and acceptance of Patient Conduct policies, Patient Responsibility Statement, Financial Responsibility, and Social Media Conduct Policy.

**Patient Conduct Policies**

To allow LAiMA OB/GYN Medical Group to provide the best care for each patient, it is each patient's responsibility to:

1. Come approximately **10 minutes** prior to each appointment and plan sufficient time for her visit (Our clinicians will make a best effort to see you on time, however, unpredictable clinical scenarios in someone else's or your clinical case can prolong time for your wait or your visit).
2. To maintain a calm and healing atmosphere, only **ONE support person** is allowed to accompany you during your visit. Exceptions may be made for small children on an individual basis with prior approval from LAiMA administrative staff.
3. Be prepared to discuss your care. We encourage you to relax and give yourself time to focus on your health and well-being. This will enable you to address issues with our clinicians and staff that may otherwise not be evident to you.
4. Bring a **complete list of medications** and any new medical information regarding your care. Failure to disclose specifics of your medical situation or prior care can lead to misdiagnoses and suboptimal clinical decisions.
5. Due to privacy concerns and the sensitive nature of our care, there is **no photo or video recording allowed** in the waiting room or during your visit without specific permission of staff.
6. Understand the practice No-Show, Financial Responsibility, HIPPA policies, and Social Media conduct agreement.
7. LAiMA OB/GYN Medical Group reserves the right to terminate physician-patient relationships at any time, as permissible by law and clinical guidelines.
8. **Medical Records, Tests and Lab work:** Laboratory testing, imaging, and other medical tests ordered and performed at LAiMA OB/GYN Medical Group are highly complex, obstetrics and gynecology specialty-oriented medical evaluations

requiring specialized knowledge and experience in interpretations and applications to individual medical scenarios. Patients are strongly encouraged to avoid reviewing their own results prior to discussion with our clinicians. Medical records release requires sufficient time and preparation. Please, allow seven business days for release of any medical information.

Signed\_\_\_\_\_ Date\_\_\_\_\_